

ORDINARY MEETING

MINUTES

THURSDAY 22ND JUNE 2023

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 22nd June 2023 commencing at 8:34 am

Present:

COUNCILLORS	MJ Quigley	Chair
	SJ Derrett	
	HJ Druce	
	RA Jackson	
	KW Taylor	
	AJ Brewer	
	RJ Higgins	
	KL Walker	
STAFF MEMBERS	G Woodman	General Manager (GM)
	B Pascoe	Divisional Manager Finance & Administration (DMFA)
	S Otieno	Divisional Manager Engineering Services (DMES)
	M Stephens	Manager Health and Development Services (MHD)
	J Burtenshaw	Executive Assistant (EA)

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Mayor.

APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Apologies were tendered on behalf of Councillor Whiteley, Councillor Kinsey, Councillor McCloskey and Councillor Van Eldonk who were absent due to external commitments, and it was **MOVED** Taylor/Derrett that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried
157.6.23

CONFIRMATION OF MINUTES

MOVED Jackson/Derrett that the Minutes of the Ordinary Meeting of Council held on Thursday, 25th May 2023 be adopted as a true and correct record of that Meeting.

Carried
158.6.23

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DISCLOSURES OF INTERESTS

Nil.

MAYORAL MINUTE(S)

Nil.

REPORTS OF COMMITTEES

Ewenmar Waste Depot Committee

MOVED Druce/Walker that the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday, 5th June 2023 be received and noted.

Carried
159.6.23

Manex

(C14-3.4)

MOVED Walker/Jackson that the Minutes of the Manex Meeting held on Tuesday, 13th June 2023 be received and noted.

Carried
160.6.23

DELEGATES REPORTS

Item 1 Alliance of Western Councils

(C14-6.5)

MOVED Quigley/Derrett that the Draft Minutes of the Alliance of Western Councils Meeting held on Friday, 19th May 2023 be received and noted.

Carried
161.6.23

Item 2 Country Mayors Association of New South Wales

(C14-5.5)

MOVED Quigley/Druce that the Unconfirmed Minutes of the Country Mayors Association of New South Wales held on Friday, 26th May 2023 be received and noted.

Carried
162.6.23

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GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA - N **MOVED** Walker/Jackson that the information be received and noted and that the items marked with an asterisk (*) be deleted.

**Carried
163.6.23**

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Derrett/Jackson that the information be received and noted.

**Carried
164.6.23**

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)

MOVED Jackson/Walker that the information be received and noted.

**Carried
165.6.23**

Item 4 Delivery Program Progress Report – June 2023 (E4-40)

MOVED Walker/Jackson that Council note the Delivery Program Progress Report under s404(5) Local Government Act 1993 and the ongoing actions.

**Carried
166.6.23**

Item 5 Disclosure of Interest – Councillors and Designated Persons (A7-9)

MOVED Jackson/Derrett that at the tabled Disclosures of Interest Returns for Councillors and Designated Persons be received and noted.

**Carried
167.6.23**

Item 6 Local Government NSW Annual Conference (S6-4)

MOVED Druce/Walker that:

1. The information be received and noted;
2. Council approve the attendance of the Mayor, Deputy Mayor, General Manager and one (1) Councillor to the LGNSW 2023 Annual Conference to be held on Sunday 12th November 2023 to Tuesday 14th November 2023 and register for the Early Bird Discount; and
3. Council nominate the Mayor as the voting delegate for the LGNSW Annual Conference.

**Carried
168.6.23**

GM – A
Chk Lst

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GENERAL MANAGER'S REPORTS

CONTINUED

Item 7 2023 Local Roads Congress – IPWEA (NSW) (C14-5.4, R4-13.2)

MOVED Brewer/Jackson that the information be received and noted.

Carried
169.6.23

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – May 2023 (B1-10.16)

MOVED Jackson/Druce that the Statements of Bank and Investments Balances as at 31st May 2023 be received and noted.

Carried
170.6.23

Item 2 Statement of Rates and Annual Charges (R1-4)

MOVED Druce/Walker that the information be received and noted.

Carried
171.6.23

Item 3 Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1)

MOVED Walker/Jackson that the information be received and noted.

Carried
172.6.23

Item 4 Adoption of the 2023/2024 Operational Plan & Estimates

(E4-43, A7-4.1/1, R1-6.1)

MOVED Druce/Walker that:

1. Council notes the submissions and comments received on the Draft 2023/2024 Operational Plan & Estimates during the advertising period which closed on Thursday 1st June 2023;
2. Council adopt the 2023/2024 Operational Plan & Estimates which contains Council's Revenue Policy and Fees and Charges with the changes as detailed within this report; and
3. Council formally resolve to make and levy the Rates and Charges as detailed within the Statement of Revenue Policy – 2023/2024 (Statement of Rates) to enable the levying of the 2023/24 Rates from July 2023.

Carried
173.6.23

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DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED Jackson/Derrett that the information be received and noted.

**Carried
174.6.23**

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Jackson/Derrett that the information be received and noted.

**Carried
175.6.23**

Item 3 Works Progress Reports – Fleet/Workshop (C14-7.2)

MOVED Brewer/Derrett that the information be received and noted.

**Carried
176.6.23**

MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (D4-9)

MOVED Jackson/Walker that the information be received and noted.

**Carried
177.6.23**

Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Walker/Jackson that the information be received and noted.

**Carried
178.6.23**

NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

MATTERS OF URGENCY

Nil.

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CONFIDENTIAL MATTERS

MOVED Jackson/Taylor that the Council proceed into the Committee of the Whole Closed Council, the time being 10.28 am to consider matters in accordance with Section 10A(2)(d)(i), (e) and (g) of the Local Government Act.

Carried
179.6.23

MOVED Jackson/Taylor that the press and the public be excluded from the Committee of the Whole Closed Council in accordance with Section 10A(2)(d)(i), (e) and (g) of the Local Government Act.

Carried
180.6.23

Council resumed in Open Council at 10.45 am.

REPORT OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES

Item 1 Warren War Memorial Swimming Pool (S19-2, C13-61)

Moved Jackson/Druce that:

MHD – A
Chk Lst

1. The information in the report for the proposed installation of a membrane liner at the Warren War Memorial Swimming Pool be received and noted;
2. Council cease negotiations with Beaucorp Projects Pty Ltd for the installation of a membrane liner at the Warren War Memorial Swimming Pool in accordance with the formal quotation Version 3 dated 12th April 2023 BCP216 V3 as a variation to the current contract under Project BCP145;
3. Council commences legal proceedings against Beaucorp Projects Pty Ltd for the unsatisfactory workmanship at the Warren War Memorial Swimming Pool;
4. Council authorises the Mayor, the General Manager, and the Manager Health and Development Services to formulate settlement terms if required; and
5. Council proceed with the development of a tender specification for the supply and installation of a membrane liner at the Warren War Memorial Swimming Pool.

Carried
181.6.23

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There being no further business the meeting closed at 10.47 am.

**THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 27TH JULY 2023 AS BEING
A TRUE AND CORRECT RECORD.**

MINUTE NO. .7.23

.....
GENERAL MANAGER

.....
MAYOR